

## **En Ka Society Grant Application**

**Attached is a copy of the En Ka Society Grant Application form for use if your organization is planning to request financial support from the En Ka Society this year.**

**When submitting a request, please include a financial statement for your organization. If your request is for a project or is comprised of several components, the Gifts Committee requires an itemized budget. Requests for salaries or fixed operating expenses will not be considered.**

**The Gifts Committee will meet four times during the year to consider requests for funding. An organization can submit only one request for funds per fiscal year. If multiple requests are submitted, only one will be considered. En Ka encourages applicants to apply to multiple organizations for support. The completed form, financial information an itemized project budget and the organization's financial statement must be included with all requests for funding. , and any other All pertinent material must be returned to the En Ka Gifts Committee prior to any of the following deadlines:**

**October 1    January 2    March 1    May 1, 2009**

**The En Ka Society has two sources for fundraising: the annual En Ka Fair which is held annually, the third weekend in May; and the En Ka Exchange, a consignment shop located at 1037 Main Street, open September through June.**

**Your organization may be asked to participate in our Fair Parade, to be held on the Saturday morning of the Fair. As always, the generous help of many townspeople working at the Fair makes this event a continued success.**

**The En Ka Society takes pride in serving our community.**

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## En Ka Society Grant Application

### Contact Information:

Salutation	First Name	Middle In.	Last Name	Suffix

Job Title

Organization Name ( As it should be written on check)

Address

City	State	Zip Code

Phone	Fax

### Application:

Purpose for Seeking Funds (use additional sheets if necessary):

Amount Requested from En Ka  Total Cost

Number of Winchester residents to be served

Other Organizations from whom you will request funding:

**All requests for funding must originate from organizations located in Winchester or serving the Winchester community. Grants will not be made to fund salaries or fixed operating expenses. Each request will be considered on its own merits, regardless of previous grants, in the context of other requests under review by the En Ka Gifts Committee. We encourage applicants to seek multiple sources for support.**

**Please include budget information for the specific request and a financial statement for the requesting organization.**

**Send completed application to:  
The En Ka Exchange 1037 Main Street Winchester, MA 01890 ATTN: GIFTS COMMITTEE**